

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**STRATEGIC HIRE REQUEST**

\_\_\_\_\_ Date

Site	Position	Justification
<input type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p><b>Please include:</b></p> <p>Position Title</p> <p>Unit/Classification</p> <p>Position #</p> <p>FTE</p> <p>Department</p>	<p><b>1. What will the position do?</b></p> <ul style="list-style-type: none"> <li>○</li> <li>○</li> <li>○</li> </ul> <p><b>2. Current status of position?</b></p> <ul style="list-style-type: none"> <li>○ Filling a vacancy</li> <li>○ Filling a restructured vacancy with a new job title</li> <li>○ Requesting a new position</li> </ul> <p><b>3. Strategic Staffing Rationale</b>            Please address at least one of the following items when answering the questions below (provide specific details):</p> <ul style="list-style-type: none"> <li>a. Legal mandates</li> <li>b. Accreditation requirements</li> <li>c. Health and safety priorities</li> <li>d. Critical threshold of educational or support services</li> <li>e. Essential supervision</li> </ul> <p><b>4. Budget Impact – Identify the Following:</b></p> <ul style="list-style-type: none"> <li>a. Specify whether the position is included or not included in the current budget</li> <li>b. Key code and Object code</li> <li>c. Fiscal Impact:               <ul style="list-style-type: none"> <li>i. Salary amount</li> <li>ii. Includes benefits, or not</li> </ul> </li> <li>d. RAF impact (check one):               <ul style="list-style-type: none"> <li><input type="checkbox"/> Include in RAF calculation</li> <li><input type="checkbox"/> No impact – replacement (vacant one year or less)</li> <li><input type="checkbox"/> No impact – funded by _____ Restricted Funds</li> <li><input type="checkbox"/> No impact – funded by _____</li> <li><input type="checkbox"/> No impact – restructure within existing funds</li> <li><input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number</li> </ul> </li> </ul>